



**SITE SURVEY
NETWORK GATEWAY PRODUCT (NGP)**

The following information is necessary for installation to proceed smoothly. Certain qualifications must be met before a Muratec technician arrives on-site. Please consult your IT department for any information on this sheet.

Muratec prefers that an IT person be present during installation. If this is not possible, then he/she must be available for contact. If all stations that need the necessary software are not reasonably available, then an IT person or someone comfortable loading software and drivers must be present for training.

IT Contact:	
Phone Number:	

NGP units can use DHCP for initial setup. Afterwards DHCP must be disabled and a static IP address must be assigned to the unit. The machine must also have a dedicated e-mail address. The following are also necessary:

- A Power Outlet
- An active RJ-45 outlet
- An active fax line and number
- Access to stations affected

Please fill out the following information. All fields must be completed:

TCP/IP/SMB Information	
IP Address:	
Subnet Mask:	
Default Gateway:	
*Workgroup/Domain Name:	
Primary DNS:	
**Secondary DNS:	
SMTP/POP Information	
Machine Name (arbitrary):	
Machine E-mail Address:	
Sending Mail (SMTP) Server:	
Receiving Mail (POP3) Server:	
UserID for POP3:	
Password for POP3:	
**UserID for SMTP:	
**Password for SMTP:	

* In a domain environment, use only domain name. Ex: in domain "muratec.local", enter "muratec" in workgroup field.

** Only if necessary. Please verify with your ISP.



**SITE SURVEY
NETWORK GATEWAY PRODUCT (NGP) – continued**

The following information is OPTIONAL. LDAP and FTP information only apply if the machine is to be installed in environments that utilize either these items.

Please fill out the following information. All fields must be completed:

LDAP Settings	
Name (arbitrary):	
Server Name:	
IP Address:	
Account:	
Password:	
Login Required?	
User Login?	
Start Point	
FTP Shortcuts	
Shortcut Name	
Host Name	
Folder Name	
User Name	
Password	

LDAP Settings Info

Name:	Cosmetic label for particular LDAP server
Server Name:	Computer name of DC - optional
IP Address:	Address of DC - required
Account/Password:	Name and password of registered domain user
Login Required:	Select "Yes" if DC requires login
User Login:	Select "Yes" if OfficeBridge Plus requires login
Start Point:	Establishes start point of search. Standard syntax: <i>'OU=address,DC=domain,DC=local'</i> OU refers to 'organizational unit' that exists in active directory. DC refers to components of domain name, e.g. 'muratec.local' is expressed 'DC=muratec,DC=local'